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| “Go beyond Korea, explore the world!” | **Finance-2021-** |
| **SKIS Letter** | **Object**  | **: Exiting Students** |
| **PIC**  | **: DAYEONG KONG** |
| Singapore Korean International School | **TEL**  | **: 6741-0778** |



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| **Notice of Tuition Payment Schedule For 2022-1st Semester**Hello, how are you and your family?Due to unexpectedly long lasting COVID-19 pandemic situation, we have been trying to develop learning activities applicable in the current situation and increase the quality of our education services continuously in order to provide our students with sustainable education services. We will support our students during this challenging period by providing them with a safe and enjoyable educational environment where they can learn without concerns about the COVID-19 infection. We will provide you with the necessary payment information for 2022-1st semester tuition fees below.**1. Subject:** SKIS students (Kindergarten K1-K2, Elementary School G1-G6, Middle School G7-G9, High School G10-G12)**2. Payment Period : 13 December 2021 to 23 December 2021****\* Please Note:** Students who **will not** study in SKIS for 2022-1st semester must submit a form of **Move-Out Confirmation** to his/her class teacher by 23th December, 2021. Students who **do not** make the payment by 23th December 2021 **will not be registered** in 2022-1st semester. **3. How to pay :** Choose one of the 2 following ways(**Cash** paymentis **not allowed)**

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| **Method** | **Place** | **Details** |
| **Cheque Deposit** | OCBCBank | **Cheque(Front)** | Pay to : SKIS LTD |
| **Cheque(Back)** | Recipient's account No., student name & grade, payer contact No. |
| ※ Please send a softcopy of the cheque (front & back) to account@skis.kr after depositing the cheque. |
| **Bank Transfer** | Internet Banking, Mobile Banking, Bank | **Recipient** | SKIS LTD | **Bank** | OCBC |
| **Account No.** | 591-060157-001 | **Swift Code** | OCBCSGSG |
| **Bank Code** | 7339 | **Branch Code** | 591 |
| ※ Please specify student grade & name in the payment description and send the details (fund transfer date & amount, relevant student grade & name) to account@skis.kr※ A receipt will be sent to you after your email & payment is confirmed.  |

**\*** We strongly recommend you to take a contact-less payment way to better prevent COVID19 infection.**4. Tuition fees for 2022-1st semester** (Currency : SGD)

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| **Class** | **Tuition fee** | **GST (7%)** | **Total Payable** |
| Kindergarten (N2, K1, K2) | 5,355.00 | 374.85 | 5,729.85 |
| Elementary School (G1~G6) | 5,618.00 | 393.26 | 6,011.26 |
| Middle School (G7~G9) | 8,033.00 | 562.31 | 8,595.31 |
| High School (G10~G12) | 9,975.00 | 698.25 | 10,673.25 |

**5. Refund**Please submit a Refund Request Form to SKIS administrative office or account@skis.kr\* **Form download**: SKIS website (<https://www.skis.kr/>) -> Community(커뮤니티) -> Form & Notice(서식 및 알림)

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| **Cancellation date or Move-out date** | **Refund Amount** | **Submission Deadline** |
| Before the end of February | 100% of Tuition fee | 25th February 2022, 16:00 |
| From 1st of March to the end of April | 50% of Tuition fee | 29th April 2022,16:00 |
| From 1st of May | No refund | Not available |

2021. 12. 8.**Singapore Korean International School** |